

FINANCE COMMITTEE MEETING MINUTES

January 30, 2023

The Finance Committee of the St. Clair County Board met on January 30, 2023 in the County Board Conference Room. The meeting was called to order by Chairman Marty Crawford at 7:00 p.m.

MEMBERS PRESENT:

Marty Crawford, Chairman
Lonnie Mosley, Asst. Chairman
John Coers
Steve Gomric
Sue Gruberman
Jana Moll

MEMBERS ABSENT:

C. Richard Vernier, Excused

OTHERS PRESENT:

Mark A. Kern, County Board Chairman
Debra Moore, Director of Administration
Robert Allen, County Board
Robert Wilhelm, County Board
Michael O'Donnell, County Board
Robert Trentman, County Board
Phil Henning, County Board
G.W. Scott, Jr., County Board
Lindsey Grice, County Board Office

Norm Etling, Highway Dept.
George Markezich, Central Services
Anne Markezich, Director, Mapping & Zoning
Jackie Krummrich, Auditor's Office
James Gomric, State's Attorney
Thomas Knapp, Sheriff's Department
Rod Thompson, Becker, Hoerner & Yursa, PC
Whitney Strohmeier, Tax Agent Office
Randy Pierce, Fairview Heights Tribune

The Pledge of Allegiance was recited.

There were no public comments or questions asked at this Meeting.

Roll call was taken.

Upon a motion by Ms. Gruberman and seconded by Mr. Mosley, it was unanimously agreed to approve the Meeting Minutes of December 19, 2022.

Upon a motion by Mr. Mosley and seconded by Ms. Moll, it was unanimously agreed to approve Revised 2023 Meeting Schedule.

Upon a motion by Mr. Mosley and seconded by Mr. Gomric, it was unanimously agreed to approve Regular Expense Transfers.

Upon a motion by Mr. Coers and seconded by Ms. Moll, it was unanimously agreed to approve Ord. #23-1277- Ordinance Authorizing a Contingency Transfer.

Upon a motion by Mr. Mosley and seconded by Ms. Gruberman, it was unanimously agreed to approve Agreement between St. Clair County Department of Roads and Bridges and District No. 9 International Association of Machinists and Aerospace Workers.

Upon a motion by Mr. Gomric and seconded by Ms. Gruberman, it was unanimously agreed to approve Intergovernmental Agreement Between East St. Louis School District 189 and St. Clair County as Trustee for Taxing Districts under Trust No. 02-19.0-410-001.

Upon a motion by Mr. Coers and seconded by Mr. Gomric, it was unanimously agreed to approve Central Services to Purchase Two (2) 2023 Ford Ranger Vehicles for the Zoning Department Through State Bid from Morrow Brothers Ford in the Amount of \$49,506.

FINANCE COMMITTEE MEETING MINUTES, cont'd.

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Upon a motion by Mr. Coers and seconded by Ms. Moll, it was unanimously agreed to approve Central Services to Purchase Four (4) 2023 Ford Explorer Police Interceptor Utility for the Sheriff Department Through State Bid from Morrow Brothers Ford in the Amount of \$168,880.

Upon a motion by Mr. Mosley and seconded by Ms. Moll, it was unanimously agreed to approve Transportation Res. #2790-23-RT – Authorizing an Agreement with Thouvenot, Wade and Moerchen, Inc. for Engineering Services for the Improvement of the Intersection of Old Collinsville Road and Lebanon Avenue in the Amount of \$71,980.

Upon a motion by Mr. Mosley and seconded by Ms. Moll, it was unanimously agreed to approve Transportation Res. #2792-23-RT – Authorizing an Agreement Between Illinois Department of Transportation, City of Belleville and St. Clair County to Improve the Intersection of Frank Scott Parkway West and North Belt Line.

Upon a motion by Mr. Mosley and seconded by Ms. Gruberman, it was unanimously agreed to approve Treasurer's Monthly Report.

Upon a motion by Mr. Mosley and seconded by Ms. Gruberman, it was unanimously agreed to approve expense claims.

Upon a motion by Mr. Mosley and seconded by Ms. Gruberman it was unanimously agreed to approve January 2023 Payroll.

Upon a motion by Mr. Gomric and seconded by Mr. Coers it was unanimously agreed to Enter Executive Session at 7:24.

Upon a motion by Ms. Gruberman and seconded by Mr. Mosley it was unanimously agreed to return to Open Session at 7:30.

Upon a motion by Mr. Coers and seconded by Mr. Gomric it was unanimously agreed to approve Worker's Compensation 210020316 settlement as discussed in Executive Session.

Upon a motion by Mr. Coers and seconded by Mr. Gomric it was unanimously agreed to approve Worker's Compensation 22WC000313 settlement as discussed in Executive Session.

Upon a motion by Mr. Mosley and seconded by Mr. Gomric, it was unanimously agreed to adjourn the meeting at 7:35 p.m.

Respectfully submitted,

Debra Moore, Director of Administration

FINANCE COMMITTEE MEETING MINUTES, cont'd.

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JANUARY 30, 2023 MEETING									
2022 Transfers									
General Fund - County Board									
100-1001-60110	Payroll Part-time	(15,215.25)						Payroll Full-time	1,623.56
100-1001-60130	Payroll-Appointments	(2,525.00)						Office supplies	400.00
100-1001-62000	Training	(801.00)						Dues & memberships	18,520.00
100-1001-62050	Conference & meetings	(1,500.00)						Bank service fees	5,221.95
100-1001-62100	Travel	(500.00)						Audit services	9,600.00
100-1001-63150	Advisory & consulting	(22,500.00)						Legal services	43,114.03
100-1001-68070	Contribution to judges salaries	(993.23)						Court orders and related payment	68,208.55
100-1001-68200	Birth & death certificates	(970.00)							146,920.09
100-1001-69000	Community Development Programs	(4,583.25)							
100-1001-95200	Grant match	(19,174.90)							
		(68,262.63)							
General Fund-Central Services									
100-1015-81000-08	Major capital purchases vehicle	(78,657.46)							
General Fund-Human Resources									
100-1010-60100	Administrative services	(390.20)						Payroll Full-time	390.20
General Fund-Central Services									
100-1015-61020	Books, manuals & periodicals	(6,000.00)						Office supplies paper products	55,720.13
100-1015-61030	Printing & binding	(3,051.50)						Postage	17,754.37
100-1015-61200-01	Vehicle supplies	(7,401.20)						Uniforms	145.16
100-1015-61900-02	Small capital purchases	(10,286.52)						Travel	254.97
100-1015-63450	Advertising & marketing	(30,483.77)						Miscellaneous expense	1,428.00
100-1015-61510	Safety supplies	(500.00)							75,302.63
100-1015-62200	Dues and memberships	(500.00)							
100-1015-63610	Maint contracts-office equipment	(1,047.11)							
100-1015-63710	Repair & maint-office equipment	(1,200.00)							
100-1015-63750	Repair & maint-communication equip	(84.41)							
100-1015-63770	Repair & maint-vehicles	(641.85)							
100-1015-65110	Waste disposal	(937.00)							
100-1015-81000-08	Major cap purchase-vehicles	(13,169.27)							
		(75,302.63)							
General Fund-IT									
100-1016-60100	Payroll Full-time	(39,085.15)						Maintenance contract-software	38,561.65
								Repair & maint-office equipment	526.50
									39,086.15
General Fund-Mapping									
100-1020-69000	Community Development Programs	(10,995.14)						General Fund-Mapping	10,995.14
General Fund-Zoning									
100-1021-60110	Payroll Part-time	(18,107.58)						General Fund-Mapping	18,107.58
								Payroll Full-time	

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General Fund-Assessor	Training	(300.00)			General Fund-Mapping	
100-1050-42000	Dues and memberships	(800.00)			Office supplies	1,100.00
100-1050-42200		(1,100.00)			-	1,100.00
General Fund-County Clerk					General Fund-County Clerk	
100-1065-61000	Office supplies	(724.71)			100-1065-60100	Payroll Full-time
100-1066-63630	Maintenance contracts-software	(66,360.00)			100-1066-60120	Payroll Election Judges
100-1066-68540	Program reimbursements	(9,382.30)			100-1066-61400	Election supplies
		(78,787.01)			100-1066-65050	Rental expense
					100-1066-65110	Waste disposal
						146.09
						194,123.42
General Fund-Central Services						
100-1015-81000-08	Major Cap purchases-vehicles	(74,453.27)				
General Fund-Animal Control						
100-1030-60100	Payroll Full-time	(32,498.17)				
100-1030-60110	Payroll Part-time	(8,204.97)				
		(40,703.14)				
General Fund-Supt of Schools					General Fund-Supt of Schools	
100-1070-60660	Teachers retirement	(324.86)			100-1070-60100	Payroll Full-time
100-1070-61010	Postage & mailings	(34.07)				
100-1070-62100-01	Travel mileage reimbursement	(584.38)				
100-1070-65150	Telephone	(166.25)				
		(1,109.56)				
General Fund-General Administration						
100-1002-60100	Payroll Full-time	(1,159.10)				
General Fund-Circuit Clerk					General Fund-Circuit Clerk	
100-1080-60100	Payroll Full-time	(1,548.32)			100-1080-60200	Overtime
						1,548.32
General Fund-Jury Commission					General Fund-Jury Commission	
100-1086-60110	Payroll Part-time	(779.35)			100-1086-60100	Payroll Full-time
						779.35
General Fund-Probation					General Fund-Probation	
100-1088-60110	Payroll Part-time	(13,919.23)			100-1088-60100	Payroll Full-time
						13,919.23

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General Fund-Coroner					General Fund-Coroner				
100-1095-61400	Program supplies			(1,800.00)	100-1095-60100	Payroll Full-time			3,786.44
100-1095-62200	Dues & memberships			(825.00)					
100-1095-65150	Telephone			(1,161.44)					
				(3,786.44)					
General Fund-Sheriff Admin					General Fund-Sheriff Admin				
100-1100-60100	Payroll Full-time			(10,141.53)	100-1100-60000	Payroll Elected Officials			4,016.72
					100-1100-60200	Overtime			4,095.18
					100-1100-60300	Holiday pay			2,065.63
									10,141.53
General Fund-Sheriff Admin					General Fund-Patrol				
100-1100-60100	Payroll Full-time			(11,306.64)	100-1102-60100	Payroll Full-time			161,315.83
100-1100-60410	Clothing maintenance allowance			(286.04)	100-1102-60200	Overtime			259,310.59
100-1100-61400-03	Program supplies-Other			(500.00)	100-1102-60300	Holiday pay			49,320.12
100-1100-61400-04	Program supplies-Staff			(183.93)	100-1102-60330	Longevity			102,492.38
100-1100-62000	Training			(50.00)	100-1102-61380	Uniforms			76.75
100-1100-62100	Travel			(362.00)		Program supplies-Other			96.44
100-1100-62200	Dues & memberships			(400.00)	100-1102-61400-03	Major capital purchase other machinery			386,785.54
100-1100-68510-06	Program expenses Corrections Academy			(132,267.75)					959,407.65
				(135,456.36)					
General Fund-Patrol									
100-1102-60310	Sick pay			(5,991.75)					
100-1102-60320	Standby pay			(2,368.00)					
100-1102-60400	Educational incentive			(5,246.78)					
100-1102-60410	Clothing maintenance allowance			(5,900.54)					
100-1102-60490	Labor contingencies			(34,000.00)					
100-1102-62000	Training			(1,790.00)					
100-1102-62100	Travel			(661.50)					
100-1102-62200	Dues & membership			(14.00)					
100-1102-63630	Maintenance contracts-software			(71.37)					
100-1102-65150	Telephone			(228.24)					
				(56,274.18)					
General Fund-Human Resources									
100-1010-60650	Health & Life insurance			(747,671.11)					

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General Fund-Jail		General Fund-Jail		
100-1107-60100	Payroll Full-time	(107,513.99)	Overtime	
100-1107-60110	Payroll Part-time	(3,785.89)	Holiday pay	
100-1107-60310	Sick pay	(4,183.44)	Longevity	
100-1107-60320	Standby pay	(400.00)	100-1107-60330	100-1107-60330
100-1107-60410	Clothing maintenance allowance	(3,264.42)	100-1107-60400	100-1107-60400
100-1107-60490	Labor contingencies	(30,000.00)	100-1107-61400-02	100-1107-61400-02
100-1107-61380	Uniforms	(15,211)	100-1107-63060	100-1107-63060
100-1107-62000	Training	(40.00)		
100-1107-62100	Travel	(6,692.24)		
100-1107-62100	Maintenance contracts-software	(7,500.00)		
100-1107-63630		(173,393.19)		
General Fund-Human Resources				
100-1010-60550	Health & Life Insurance	(314,537.09)		
General Fund EMA				
100-1035-68510-05	Program expenses Dispatching Services	(123,408.00)		
General Fund-Circuit Clerk				
100-1080-60100	Payroll Full-time	(46,367.82)		
100-1080-60490	Labor contingencies	(100,000.00)		
100-1080-62100	Travel	(1,000.00)		
100-1080-62200	Dues & memberships	(20.00)		
		(147,387.82)		
General Fund -Various Full time payroll lines				
100-1016-60100	DP-Full time payroll	(30,278.38)		
100-1021-60100	Zoning-Full time payroll	(35,319.32)		
100-1045-60100	Assessor-Full time payroll	(42,419.15)		
100-1060-60100	Treasurer-Full time payroll	(74,349.73)		
100-1075-60100	States Atty-Full time payroll	(76,975.92)		
100-1087-60100	Public Defender-Full time payroll	(51,042.10)		
		(300,384.60)		

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Parks Property & Recreation			Parks Property & Recreation		
221-2211-68510	Program expense	(16,632.12)	221-2211-60100	Payroll Full-time	6,334.71
			221-2211-61000	Office supplies	4,107.28
			221-2211-61200	Vehicle supplies	2,612.49
			221-2211-65100	Utilities	1,482.02
			221-2211-65110	Waste disposal	2,062.26
			221-2211-65150	Telephone	53.36
					16,632.12
Civil Defense Emergency					
250-2500-68510	Program expense	(35,705.60)	250-2500-60200	Overtime	35,705.60
Emergency Telephone					
253-2530-85010	Principal	(30,000.00)	253-2530-60100	Payroll Full-time	4,752.67
253-2530-81000-01	Major capital purchase	(42,748.20)	253-2530-60100-01	Payroll Full time allocated	85,962.04
253-2530-68510-05	Program expense	(71,784.00)	253-2530-60500	FICA employer	3,002.96
253-2530-63720	Repair & maint - machinery	(18,228.76)	253-2530-61200-01	Vehicle supplies-unleaded	202.85
		(162,860.96)	253-2530-63650	Maint contracts software	34,216.88
			253-2530-85020	Interest	29,797.00
			253-2530-70100	County Insurance Perilium	4,937.34
					162,860.96
Court Automation					
260-2600-60100	Payroll Full-time	(8,333.39)	260-2600-60110	Payroll-Part-time	8,333.39
Court Document Storage					
261-2610-60550	Health and Life Insurance	(16,876.14)	261-2610-60600	FICA employer	11,916.20
			261-2610-60610	IMRF employer	4,957.94
					16,876.14

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Maintenance and Child Support	Printing and binding	(157.41)	Maintenance and Child Support	Office supplies	157.41
265-2650-51030			265-2650-61000		
Law Library	Health and Life Insurance	1,221.57	Law Library	Payroll Full-time	1,167.75
268-2680-50650			268-2680-60100	Unemployment	53.82
			268-2680-60630		1,221.57
Balliff Fund	Payroll Part-time	9,601.18	Balliff Fund	Overtime	9,601.18
269-2690-60110			269-2690-60200		
Probation Salaries	Equipment Allowance	3,600.00	Probation Salaries	Payroll Full-time	27,126.63
285-2852-60360			285-2852-60100		
FLEXIBLE BUDGET: BUDGET INCREASED BY		23,529.63			
Sheriff DUI and Special Units			Sheriff DUI and Special Units	Overtime	39,571.47
Grant Funded			386-3860-60200		
Bulletproof Vest Grant			Bulletproof Vest Grant	DDCT	
New Grant			386-3861-60200	Overtime	98,086.00
Bulletproof Vest Grant			Bulletproof Vest Grant	Program expense	1,107.52
New Grant			386-3863-48510		
Employees Medical Trust			Employees Medical Trust		
550-5500-03100-03	Administrative services	(319,650.41)	550-5500-61400-01	Program supplies Medical & Dental	38,894.83
550-5500-70100-05	Cty insurance premiums	(201,568.06)	550-5500-70200-03	Insurance claims	482,323.64
		(521,218.47)			521,218.47
Approval St. Clair County Auditor:					
Approval County Administrator:					

Patricia Spivey 1/29/23
Debra Miller 1/23/2023

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Approval St. Clair County
Auditor: Gatty Sprague Jr 1/20/23
Approval County
Administrator: